

TEPG Peer Observation Protocol

Teacher Name: _____ Date of submission: _____

Purpose: The purpose of peer observations is to provide an opportunity for teachers to observe one another and to reflect and receive feedback on their classroom practice.

Preparing for the Observation

The peer observer and teacher will...

- Briefly discuss the standard indicator of focus for the observation

The Peer Observation

The peer observer will...

- Collect evidence and share the written evidence with the teacher

Preparing for the Post-Observation Growth Conversation

The peer observer and teacher will each...

- Review and align observation notes to the MSFE TEPG Rubric standard indicators
- Reflect on the following questions and consider areas of strength and opportunities for growth:
 - In general, what was successful about the lesson?
 - Think about the standard indicator of focus identified in the pre-observation. What evidence aligns to that standard indicator?
 - If you had a chance to teach this lesson (again) to the same group of students, what would you do differently, from planning through execution?

During the Post-Observation Growth Conversation

The peer observer and teacher will...

- Discuss evidence and its alignment
- Collaboratively identify strengths and next steps for growth based upon the conversation
- Consider the following questions to guide your conversation:
 - Based on the evidence, which standard indicator might be the focus in the next 30 days?
 - What professional development opportunities/support would be most helpful to address this area?

Peer Observation Record

(To be completed by teacher and peer observer)

This belongs
in the file
for the
teacher
being
observed

School:	
Teacher:	

Peer Observer <small>(approved by Principal)</small>		<div style="border-bottom: 1px solid black; width: 100%; margin-bottom: 5px;"></div> <div style="display: flex; justify-content: space-between; font-size: small;"> Principal's Initials Date </div>
To Be Completed by Teacher and Peer Observer: DATES:		
Pre Conference: Observation: Post Conference:	<div style="border: 1px solid black; height: 100px; margin: 0 auto; width: 80%;"> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px;"></div> </div>	RANDA: Principal pin approval of observer before can be complete; allow for observer pin
Teacher Signature* Peer Observer Signature*	<div style="border: 1px solid black; height: 60px; margin: 0 auto; width: 80%;"></div>	

RANDA – can this be done? This would also help us with record keeping for payouts to observers.

** Signature verifies that the observation was completed in accordance with the MSFE peer observation protocol*

RANDA: Can the pre and post peer conference forms be linked to this; read only – so T's can access the questions to guide their work (same pre/post forms as evaluators use).